

## CPSLE Scopes of Practice – Advisory rōpū

### Expressions of Interest, July 2025

#### **Te Pou is calling for expressions of interest to join our CPSLE Scopes of Practice advisory rōpū**

We are looking for people to join the rōpū to advise and guide the Te Pou project team developing new CPSLE workforce scopes of practice.

#### **What is a scope of practice?**

A scope of practice defines a workforce, its settings, practices and methods. It describes the activities that people are educated, competent and authorised to perform as part of their profession. It can also include role definitions, values and competencies, and other information about training and qualifications.

The 2021 CPSLE Action Plan included a commitment to “develop partnerships to collaboratively develop scopes of practice for CPSLE workforce roles”. We have been doing the preliminary work for some time, and are now ready to develop scopes of practice for various CPSLE workforce roles.

#### **What is the purpose of the rōpū?**

The rōpū will provide external expert lived experience guidance for the scopes’ development and a mechanism for ongoing partnership and peer review. People in the rōpū will support the project lead and team to deliver a successful project by collaboratively working on the design of the information gathering phases, and providing oversight of the analysis and writing of the scopes document.

The objectives of the rōpū follow.

- Support the project lead and project team to uphold Te Tiriti o Waitangi and work towards equity for Māori in all processes and documentation. The rōpū will augment input from Te Kauae Raro, the Te Pou CPSLE Māori Accountability Council.
- Ensure project processes are aligned with the needs of the CPSLE workforce.
- Agree the shortlist of CPSLE roles to be scoped.
- Collaborate in the design of research and engagement processes.
- Oversee the synthesis and analysis of data from research and engagement.
- Provide expert guidance to the writing of the CPSLE Scopes.
- Support the project lead to connect widely across the mental health and addiction sector by providing external connections where relevant and appropriate.

The rōpū will operate within the CPSLE values as listed in the CPSLE competencies.

## What will the rōpū do?

Te Pou is seeking 6-8 members to form the rōpū.

The commitment will be to two-monthly meetings for the duration of the CPSLE Scopes of Practice project (estimated completion December 2026). Each meeting will be online, up to two hours' long using Microsoft Teams. There may be additional meetings – this will be negotiated with the rōpū as need arises.

As the project progresses, document review and feedback will be negotiated with rōpū members, with no expectation that all members will contribute in this way.

## Who we are looking for

We are looking for people with lived experience of mental health and addiction challenges, with experience of working in CPSLE roles, and who meet any of these categories:

- organisational development or human resources expertise
- experience of whānau workforce roles
- experience in scoping other roles
- experience of working in various CPSLE roles
- experience of managing or employing CPSLE roles
- experience in utilising collaborative processes or critical thinking
- can bring a wider or overarching national view of the CPSLE workforce.

Lived experience of mental health and addiction challenges and experience of working in CPSLE roles is essential.

To uphold the principles and intent of Te Tiriti o Waitangi, Te Pou is committed to ensuring that at least half of this rōpū membership is Māori.

## Remuneration and costs

Te Pou will pay a sitting fee of \$330 per full day or \$165 per half day to members who are **not otherwise supported** by their organisation. Where preparation time is required (e.g., document review), this may be reimbursed at \$41.25 per hour (excluding GST), up to a maximum of the full day rate. All hours must be pre-approved by Te Pou.

As the rōpū is meeting online, no travel expenses will be incurred by members. Members must provide Te Pou with an invoice for all sitting fees and other agreed expenses.

## How to apply

You are welcome to contact us to find out more. Contact Amanda Luckman on [Amanda.Luckman@tepou.co.nz](mailto:Amanda.Luckman@tepou.co.nz).

Express your interest by completing the web form, writing a paragraph on your skills and experiences that qualify you for the rōpū and uploading your CV.

Expressions of Interest open on 30/7/2025 and close on 13/8/2025. You will be notified by email of the outcome of your application within two weeks of the closing date.