



Written guidance

Welcome to Real Skills Online

Real Skills Online Champion's will sign up their organisation's employees to Real Skills Online.

You will receive an automated email from <u>realskills@tepou.co.nz</u> inviting you join to Real Skills Online.

Follow the link in this email to access Real Skills Online.



Welcome to the Real Skills Online assessment tool

Kia ora

You have been invited you to join Real Skills Online.

Click here to enter Real Skills Online.

Use this link any time you want to access Real Skills Online.

What is Real Skills Online?

Real Skills Online is a workforce development tool with self-assessments for anyone working in the health and disability sectors to develop the knowledge, skills, values and attitudes when working with disabled people or people and whānau with mental health and addiction needs.

You can track your knowledge and skills in several frameworks, such as *Let's get real*. It's free, easy and fun!

Real Skills Online landing page: My Dashboard

My Dashboard is your Real Skills Online landing page. Here you will find your individual in progress and completed assessments.

Begin a new assessment by clicking Let's get started

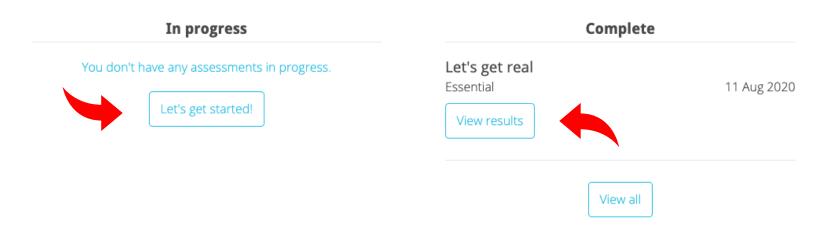
View your individual results by clicking View results

You will see some tabs at the top of the page: Resources for learning, Frameworks, Team results, Team summary, People and teams, and Help.



My Dashboard

Real Skills Online lets you rate your knowledge against some of the mental health, addiction and disability frameworks.



Select a Framework

Choose a framework to complete a self-assessment against. These include:

- 1. Let's get real
- 2. Let's get real: Disability
- 3. Te Whare o Tiki
- 4. And Competencies for the peer workforce

Click Start.



My Dashboard

Resources for Learning

Frameworks

Team results

Team summa

People and tear

Move people

Help

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Frameworks

Here are the frameworks you can complete a self-assessment against. Click Start to begin.

Let's get real

The Let's get real framework describes the essential values, attitudes, knowledge and skills we need to deliver effective services in partnership with people who have mental health and addiction needs, wherever and whenever they are in contact with health services. As such it applies to everyone working in health.

Let's get real: Disability

An assessment of the essential knowledge and skills needed to deliver quality services to disabled people, and their families and whānau.

Start



Start

Te Whare o Tiki

An assessment of the knowledge and skills required to effectively respond to the needs of people with co-existing mental health and addiction problems, and their families and whānau.

Start

Competencies for the peer workforce: Core competencies + Peer support work

An assessment of the ten core competencies necessary for peer support workers in the mental health and addiction service user, consumer and peer workforce.

Start

Competencies for the peer workforce: Core competencies

An assessment of the seven core competencies necessary for the mental health and addiction service user, consumer and peer workforce.

Start

Competencies for the peer workforce: Core competencies + Consumer advisors

An assessment of the ten core competencies necessary for consumer advisors in the mental health and addiction service user, consumer and peer workforce.

Start

Let's get real

The intent of Let's get real is to:

- have shared values and attitudes when working with people and whānau with mental health and addiction needs.
- develop the knowledge and skills of the workforce described in the seven Real Skills.

Familiarise yourself with the *Let's get real* values and attitudes.

Click on the values and attitudes tabs

You might also find the glossary of **Māori terms** helpful "click to view it now".

Choose an assessment level: **Essential**, **Enhanced or Leadership.** Each has a description for who these indicators apply to.

Click Start now.

Let's get real

The Let's get real framework describes the essential values, attitudes, knowledge and skills we need to deliver effective services in partnership with people who have mental health and addiction needs, wherever and whenever they are in contact with health services. As such it applies to everyone working in health.

Before you get started

Familiarise yourself with the *Let's get real* values and attitudes by elicking on the buttons below. You might also find the glossary of Māori terms helpful. You can go this at anytime from the drop down menu, or click to view it now.

Select your level to begin an assessment

Now begin your assessment by selecting from the three levels below. We recommend starting at the Essential level before completing other levels based on your work role and experience.



Attitudes



Select an assessment level

Essential

These indicators apply to everyone working in health regardless of context, organisation, role or profession, including people working in voluntary roles.



Enhanced

These indicators build on and are additional to the essential indicators. They apply to everyone working in mental health and addiction support work and clinical roles, and others who want to further develop their skills to work effectively with people experiencing mental health and addiction needs.

Start now

Leadership

These indicators apply to everyone who is leading, guiding, supporting, educating and resourcing the work of others in health: for example, clinical directors, senior clinicians, portfolio managers, service managers, consumer and peer leaders, mentors, educators, professional advisors, general managers, team leaders, chief executives and board members.

Start now

Completing a self-assessment

Identify areas of the **seven Real Skills** where you are **competent** and areas where you might **need development**.

After completing your assessment of each Real Skill, click **Save and continue** to move onto the next Real Skill.



Working with people experiencing mental health and addiction needs

Working with Māori

Working with whānau

Working within communities

Challenging discrimination

Applying law, policy and standards

Maintaining professional and personal development

Let's get real > Essential

Working with people experiencing mental health and addiction needs

Everyone working in health engages meaningfully and works in partnership with people who experience mental health and addiction needs, and focuses on the person's strengths to support wellbeing and recovery.

Expected outcome

People accessing health care have their mana protected and enhanced, experience respect, engage in shared decision-making and receive support to achieve their health and wellbeing goals.

Engagement

Warmly welcomes and appropriately greets people and whānau accessing services

Competent

Need development



Establishes a connection and rapport with people accessing services

Competent

Need development



Invites people accessing services to bring support person/people

Competent

Need development





Viewing individual results and making an action plan

View results online and download your results as a pdf

Create an action plan for the areas where you need to develop your knowledge and skills. Your organisation may have a template available, or **download the Real Skills Online action plan** template.

Your results

You can use your results to create a plan for the areas where you need to develop your knowledge and skills. Your organisation may have a template available, or you can download this action plan template.

Downloads

Download your results

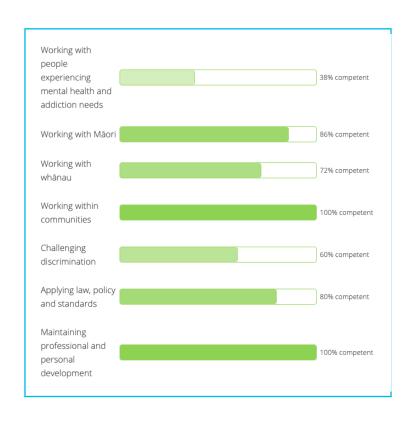
Download action plan



Framework: Let's get real Level: Essential

Your comments
Here you can write some reflections on your assessment.

Save comments



Increasing your knowledge and skills

Resources for learning will increase your knowledge and skills in the *Let's get real* values, attitudes and seven Real Skills, at the essential, enhanced and leadership levels.

Click the Resources for learning tab

Click each of the seven Real Skills to access a wide range of new and existing resources from the Te Pou website.



My Dashboard

Resources for Learning

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Resources for Learning

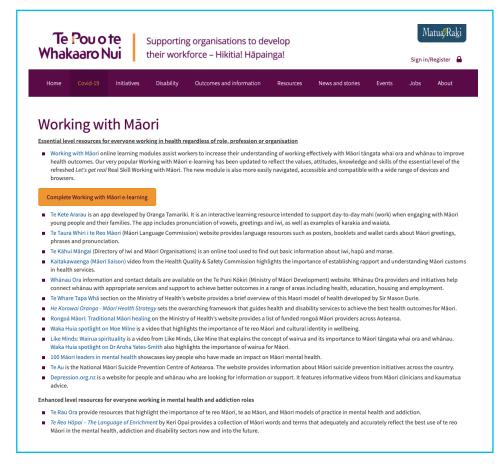
Resources you can use to develop your knowledge and skills.



Let's get real

- · Working with people experiencing mental health and addiction needs.
- · Working with Māori.
- Working with whānau.
- · Working with communities.
- · Challenging discrimination.
- Applying law, policy and standard.
- Maintaining professional and personal development.





Help

Click **Help** to find a number of frequently asked questions.

If you need some help or have a query, please contact your organisations Real Skills Online Champion.

My Dashboard Resources for Learning Frameworks Team results Team summary People and teams Move people Help Olivia 🕶

Help

If you need some help or have a query about this website, please contact **realskills@tepou.co.nz**.

Frequently asked questions

What is Real Skills Online? Real Skills Online is a workforce development tool, created by Te Pou Limited. It has been designed using existing competency frameworks to help readily identify areas individuals and the wider workforce need to develop to enhance engagement with tangata whai ora. Why assess against these frameworks? What should I do with my results? Can managers see my results? For the Let's get real frameworks, which level should I do? What happens if I switch employers? The webpage looks weird! Why can't I see the reports tab?





realskills.tepou.co.nz